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THE

PAKISTAN POSTS & TELEGRAPHS POCKET GUIDE 1949

PRICE—ANNAS FOUR

THE PAKISTAN POSTS & TELEGRAPHS POCKET GUIDE 1949

PREFACE

The first edition of the Pakistan P. and T. Pocket Guide is presented to the public in the hope that it will prove useful and helpful.

It gives information about the activities of the Department in a handy form and at a nominal cost. Readers will realize that such a publication can contain only essential information. For more detailed information reference should be made to the Pakistan P. & T. Guide which is expected to be published shortly.

Purchasers of the Pocket Guide are invited to fill in the blanks on pages 84-85 (Appendix B) by making enquiries from the Postmaster of the office within whose jurisdiction they reside.

If any shortcomings are noticed in the service, it will be appreciated if they are brought to the notice of the Postmasters or officers in charge of other offices.

CONTENTS

ERRATA.

Page.9. In the fourth line of item 10(i) for the words "vates &" substitute "rates of".

Page 34. Insert "0-4" in the column "Postcard" against Papua.

Page 56. Against Hong Kong in columns "Deferred" and "DLT/NLT" read "0-6½" and "0-4½" instead of "0-4½" and "0-1" respectively.

Against Indonesia in column "Code" read "1-1½" instead of "1-14½".

Page 57. Delete "and" from item (5) and also delete item "(6) Reunion".

Page 71. In the second and third lines of Clause (c) read:- "non" for "hoy" and "be" for "non" respectively.

thereof ... ... 6 pies

(i) Contents must be open to inspection without breaking any seal or tearing any paper or separating any adhering surfaces.

(ii) Dimensions not to exceed.—

(a) 2 ft. x 1 ft. x 1 ft.

(b) roll—30" length, 4" diameter.

(iii) Weight limit for pattern and sample packets 200 tolas.

(iv) May contain newspapers, publications of all kinds, printed music, books, pictures, maps, drawings, business letters of old date which have previously passed through the post, *bona fide* trade patterns or samples of merchandise.

(v) Must not contain any communication having the character of a personal communication. (For details of admissible contents see clauses 57 and 66 of the main P. & T. Guide,).

N. B.—Packets found to infringe conditions (i), (ii), (iii), (iv) or (v) are charged on delivery at letter or parcel postage whichever is less.

4. Blind literature Packets.

Rates of postage :—

For every 100 tolas or part thereof up to 700 tolas ... ... 6 pies

5. Registered Newspapers.

Definition.—Every publication consisting wholly or in great part, of political or other news, or of articles relating thereto, or to other current topics, with or without advertisements, can be registered as a newspaper in the office of the Head of the Circle, subject to the following conditions:-

(i) that it is published in numbers at intervals of not more than 31 days ; and

(ii) that it has a *bona fide* list of subscribers.

An extra or supplement to a newspaper, bearing the same date as the newspaper and transmitted therewith shall be deemed to be a part of the newspaper provided that no such extra or supplement shall be so deemed, unless it consists wholly or in great part of matter like that of the newspapers and has the title and date of publication of the newspaper printed at the top of each page.

Rate of postage.—

(a) *For single copies* :—

Not exceeding 10 tolas	3 pies
Exceeding 10 but not exceeding 20 tolas	6 pies
For every additional 20 tolas or fraction thereof	6 pies

(b) For packets containing more than one copy of the same issue of a newspaper :—

For first 10 tolas or fraction thereof ... 6 pies

For every additional 5 tolas or fraction thereof ... ... 3 pies

or

Calculated on the basis of each copy contained in the packet, whichever is less.

(i) The newspaper must be registered with the Head of the Circle. The first registration will be valid up to 31st December of the Calendar Year and subsequent renewal will be valid for a calendar year only.

(ii) Newspaper packets are to be delivered only to the authorised local agents of the newspaper at the window of the office of delivery. (For detailed instructions and conditions clauses 74 to 76 of the main P. & T. Guide, may be referred to).

6. Parcels.

Rates of Postage (prepayment compulsory).—

Not exceeding 40 tolas ... ... 8 annas

For every additional 40 tolas or fraction thereof ... ... 8 annas

(i) Maximum weight—12½ seers or 1,000 tolas (temporarily reduced to 800 tolas).

(ii) Size...Length not more than 3½ ft.

Lenghth and girth combined not more than 6 feet.

(iii) Contents—

(a) Anything the transmission of which by post has not been prohibited.

(b) Not more than one written communication of the nature of a letter or having the character of a personal communication, addressed to the addressee of the parcel.

(iv) Parcels exceeding 440 tolas and all parcels to India must be registered.

(v) Redirection charges are half the prepaid rates.

N.B.—If a parcel is found to contain more than one personal communication, each such communication is charged on delivery with double the letter postage.

7.—Late Fees.

(a) *Unregistered surface articles.*

All inland and foreign postal articles when posted in post offices authorised to accept late fee articles	½ anna per article.
When posted at R.M.S. offices including sorting, transit and mail offices ...	1 anna per article.

When posted in train letter boxes .—

Inland ... 1 anna per article.

Foreign	...	2 annas per article.

Special late fee rates for Karachi and Lahore General Post Offices.

All inland and foreign postal articles when posted within half an hour of the closing of the mails for despatch	½ anna per article.
All inland and foreign postal articles when posted within 15 minutes of the closing of the mails for despatch ...	1 anna per article.

(*b*) *Airmail unregistered articles.—*

When posted in post offices authorised to accept late fee air mail articles	½ anna per article.
When posted at Aerodrome Sorting Offices authorised to accept late fee air mail articles	1 anna per article.

When posted in train letter boxes :—

Inland	...	1 anna per article.
Foreign	...	2 annas per article.

(*c*) *Registered articles.—*

Late fee on all registered articles of inland and

foreign post is 2 annas per article. Parcels, money orders, insured and V. P. articles are not accepted with late fee under any circumstances.

Note.—All offices do not accept late fee articles.

8. REGISTRATION.

Registration fee ...4 annas for each article. (in addition to ordinary postage).

(i) An acknowledgement of delivery signed by the addressee or his agent can be obtained by paying a fee of one anna in addition to the postage and registration fee at the time of posting an article.

(ii) Articles containing postage or other stamps or labels, or a cheque, hundi, bank note, bank post bill, bills of exchange or the like must be registered, if the contents are superscribed or manifest in any other way.

(For detailed instructions please see Clauses 108—117 of the main P. & T. Guide).

9. INSURANCE.

Rate of Insurance fee :—

For value not excedding Rs. 300 ... 8 annas

For every additional Rs. 100 or fraction thereof over Rs. 300 and up to Rs. 3,000 3 annas.

(i) Insurance is available for registered, including value payable, letters and parcels.

(ii) Limit of Insurance at—

(a) Head Post Offices and authorised sub-post offices Rs. 3,000/- per article.

(b) Authorised Branch Post Offices—Rs. 600/- per article.

(iii) *Packing and Sealing.*

Every letter intended for insurance must be enclosed in a strong cover which must be securely fastened by means of identical seals in fine wax with spaces between with private mark. If the cover is tied round, a seal must be placed on the ends where they are tied.

(2) Every parcel for insurance must be packed carefully and substantially with due regard to the nature of the contents and length of the journey and must be sealed with wax or lead with a private mark.

(For details please see clause 123 of the main P. & T. Guide).

(iv) The amount of insurance should be written on the cover clearly in words and figures, without erasure or correction.

(v) The name and address of the sender should be written in the left hand bottom corner.

(vi) The sender will receive free of charge an acknowledgement of delivery signed by the addressee or his authorised agent.

(vii) Insurance is compulsory in the case of letters or parcels containing coin, bullion, platinum, pre-

cious stones, jewellery, currency notes or any portion thereof and of articles containing gold or silver.

Note.—Penalty for infringement of above condition without any liability on the Post Office ... ... Re 1.

(viii) The maximum limit of insurance in the case of gold coin or bullion is Rs. 700/-.

10. VALUE PAYABLE POST.

(i) Articles that can be sent by value payable post are Registered letters, registered book packets, registered parcels, and newspapers prepaid with postage at newspapers vates & postage and with registration fee.

(ii) Limit of amount—Amount specified for remittance to the sender must not exceed Rs. 1,000/-

(iii) The articles should be presented at the Post office, with the V. P. money order form duly filled in.

(iv) The amount of V. P. should not include fraction of an anna except in the case of official V. P. articles.

(v) V. P. articles should be accompanied by a declaration that they are sent in execution of a *bona fide* order.

11. MONEY ORDER—(INLAND).

Rate of money order commission :—

For every sum of Rs. 10 or fraction of that sum ... ... 2½ annas

(i) Limit of amount—Rs. 600 per money order.

(ii) Condition—Must not include fraction of an anna except in the case of official money orders.

(iii) The remitter will receive free of charge an acknowledgement signed by the payee or his authorised agent.

(iv) In case the payee is unknown to the Post Office his identification is necessary before the amount of the order is paid to him.

(v) Alteration of address or of place of payment may be made free of charge.

(vi) Alteration of payee's name is permissible on payment of a second commission.

(vii) Stoppage of payment and refund of the amount of money order to the remitter is permissible, for which no additional charge is made.

11A— AIRMAIL MONEY ORDERS (INLAND)

Inland money orders can be sent by air mail on payment of an air fee of 1½ annas per money order, irrespective of the amount, in addition to ordinary money order commission.

12. TELEGRAPHIC MONEY ORDERS—.(INLAND).

Charges :—

(i) Commission as on ordinary money orders.

(ii) Actual cost of telegram.

(iii) Surcharge of two annas.

Limits.—As in the case of ordinary money orders ; but telegraphic money orders must not include fraction of a rupee.

13. Pakistan Postal Orders.

Rate of Commission—

One anna for each order.

(i) Pakistan Postal Orders of 20 denominations starting from annas 8 and rising by steps of 8 annas to Rs. 10 are sold at all Head and sub-post offices. Branch offices can, on application, obtain the orders for sale or arrange for their discharge.

(ii) Broken amounts in full annas upto seven annas can be made up by affixing Pakistan unused postage stamps on the face of a Pakistan Postal Order of any denomination except that of Rs. 10. The number of stamps should not exceed two.

(iii) If an order is not presented for payment within six months from the last day of the month of issue, a second commission of one anna is charged. Pakistan Postal Orders are in no circumstances valid after one year.

(iv) May be crossed.

(v) Alteration or mutilation of Postal Orders are not permitted.

(vi) Applications for enquiry in respect of miscarriage, loss or destruction of Pakistan Postal Orders should be made within 12 months from the last day of the month of issue and must be made to the Superintendent of Post Offices or the First Class Post Master in whose jurisdiction the office of issue of the order is situated and should be accompanied by the counterfoil or the Serial No. of the Order, otherwise no claim will be entertained.

14. Express Delivery.

Express delivery fee per article ... 2 annas

(i) Unregistered letters, postcards and book packets can be sent by Express Delivery.

(ii) The service is available for places within 5 miles of a telegraph office.

(iii) On receipt in the office of delivery, the article is delivered like a telegram.

(iv) The use of a special label "Express Delivery" is recommended.

N.B.—The service is also available for India.

15. Business Reply Postcards and Envelopes.

Permit—yearly fee ... ... 10 rupee

(i) The postage is collected from the addressee on delivery.

(ii) The use of a standard design as prescribed

by the Department is essential (*vide clause 54 B of the main P.T. Guide*)

16. Certificate of Posting.

Fee for every 3 articles or less ... ½ anna

(i) Certificate of posting can be obtained for all unregistered articles except those posted in train letter boxes.

(ii) Object—To ensure that letters entrusted to servants or messengers are actually posted.

(iii) The articles should be presented at the window of the post office entered in groups of three in each certificate with particulars of addressees written in ink and stamp affixed in payment of fees.

17. Window Delivery.

Except in towns where the Post Box system is in force any person residing within the ordinary delivery beat of postman, can have all letters and other postal articles received to his address delivered to him regularly at the window of the Post Office, by making an application in writing to the Post Office.

(2) Any person residing within the delivery beat of the postman may also, on application, obtain delivery, during business hours from the window of a post office, in a locked bag, of all fully prepaid unregistered letters, postcards, newspapers and packets to his address provided that the bag with a lock and duplicate keys is furnished at the applicant's expense and provided that the applicant pays to the post office

in advance a fee at the rate of Rs. 3 for every three calendar months or part thereof.

18. Post Boxes and Bags.

Fees :—

Yearly	... 24 rupees
Quarterly	... 8 rupees
Combined Post Box and Bag (Yearly)	30 rupees
(Quarterly)	10 rupees
Combined Post Box and Bag with separate numbers (Yearly)	... 48 rupees
(Quarterly)	... 16 rupees

Post Boxes and bags may be rented only in places where the system is in force and for a period of not less than 3 months.

19. Identification Cards.

Identity cards are meant for travelling public to help them in establishing their identity in connection with postal transactions.

Fee ... ... 1 rupee

(i) Application for Identification Cards should be made to the Head Postmaster with a photograph of the person of the size of $3\frac{1}{4}$"x $2\frac{1}{4}$" or slightly smaller.

(ii) Cards are valid for three years.

(iii) Incase of loss a fresh card can be issued.

Note.—In cases of doubt it will be open to Postmasters to demand additional evidence and to make such further enquiry as they may consider necessary to establish the identity.

20. POST OFFICE SAVINGS BANK.

(i) The system is available in—

(a) All Head post Offices and Sub-Offices with the exception mentioned in the P. & T. Guide.

(b) Certain specially authorised Branch Post Offices.

(ii) Deposit Limit—

(a) Minimum—Rs. 2.

(b) Maximum—Head Post Offices Rs. 15,000.

Subordinate Offices Rs. 5,000.

(c) Deposits of less than a rupee or containing fractions of a rupee are not permitted.

(d) Deposit can be made at any post office under the same Head Office.

(e) Acknowledgment for deposit at Sub or Branch Offices is sent to the depositor by the Head Office.

(iii) Withdrawals :—

(a) Frequency—Once in a week.

(b) Allowed in whole rupees only provided the balance is not reduced below Rs. 2.

(c) Can be made only at the Post Office at which the account stands.

(iv) Interest—

(a) On sums below Rs. 200/- 1½% and on Rs. 200 and above—2% provided the balance does not fall below Rs. 200 at any time during the financial year.

(b) Allowed on the minimum balance between the close of the 4th day and the end of the month.

(v) Number of accounts which can be opened by each person—

(a) One for himself.

(b) One each on behalf of a lunatic.

(c) One each on behalf of a minor by a guardian.

(vi) Transfer of account—

(a) Transfer not permitted within three months of the initial opening of the account, and also during the second fortnight of March each year ;

(b) Pass Books transmitted free for transfer purposes.

(vii) Special points—

(a) Loss of Pass Book should be reported at once. Fee for the issue of a duplicate one in case it is lost or spoiled is Re. 1 (except under circumstances beyond control).

(b) For particulars of Public Account, Security deposit accounts, Regimental, Police and other conjoint account, Teachers' Provident Fund Accounts and other miscellaneous accounts the main Posts and Telegraphs Guide may be consulted.

(c) Accounts in respect of which no transactions have taken place for six complete years will be treated as "dead accounts" and no subsequent deposit or withdrawal will be allowed in the case of such accounts without the previous orders of the Head Postmaster. A Dead Account does not lapse to Government but may be re-opened at any time on the application of the depositor, and the interest that has accumulated will be added to the principle when the account is revived.

21. Pakistan Post Office Twelve Year Saving Certieicates.

(i) Denominations in which available and the maturity value of the same after 12 years.

Denominations	Rs. 5	Rs. 10	Rs. 50	Rs. 100
Maturity value	Rs. 7/8	Rs. 15/-	Rs. 75/-	Rs. 150

Denominations	Rs. 500	Rs. 1000	Rs. 5000
Maturity value	Rs. 750/-	Rs. 1500/-	Rs. 7500/-

(ii) Limit of purchase.

(a) Single holder—15,000 (including the holdings of cash Certificates and National Savings Certificates if any) out of which certificates of Rs. 5 not to exceed Rs. 125.

(b) Joint holder—Rs. 30,000/- do. Rs. 250/- Certificates of Rs. 5 are encashable after 12 months

and of other denominations after 18 months.

22. PAKISTAN DEFENCE SAVINGS CERTIFICATES.

(i) Denominations in which available and the maturity value of the same after 6 years.

Denominations	Rs. 5	Rs. 10	Rs. 50	Rs. 100	Rs. 500
Maturity value	... 6-1	12/2;	60/10	121/4	606/4

Denominations	Rs. 1000	Rs. 5000
Maturity value	Rs. 1212/8/-	Rs. 6062/8

(ii) Limit of purchase.

(a) Single holder—Rs. 15,000 (out of which certificates of Rs. 5 not to exceed Rs. 125.).

(b) Joint holder—Rs. 30,000 (out of which certificates of Rs. 5 not to exceed Rs. 250.

(iii) Encashability : One year after the date of purchase.

23. WIRELESS LICENSES AND CERTIFICATES.

Type of License.	Purpose for which obtained.	Fee.	From whom obtainable.
(i) (a) Broadcast Receiver License	For reception of broadcast programme for (a) private and domestic purpose only.	(a) Rs. 10	(a) All Head & Sub Post Offices
(b) Do. ...	(b) on board ship or aircraft.	(b) Rs. 10	(b) D. G. P. & T Karachi.
(ii) Possession ...	Possession of any wireless equipment as determined by section 10.	Rs. 10	Heads of Circles.
(iii) Fixed Station	Possession and working of a wireless transmitting set at a fixed station or in a motor car.	Rs. 10	D. G. P. & T. Karachi.
(iv) Mobile Station.	Possession and working of wireless apparatus erected on ships or aircrafts registered in Pakistan .	Rs. 10	D. G. P. & T. Karachi.
(v) Import ...	Importing wireless transmitting apparatus.	Rs. 10	D. G. P. & T. Karachi.

Type of license.	Purpose for which obtain.	Fee.	From whom obtainable.
(vi) Demonstration License.	To Licensed dealers. For demonstrating in the premises of prospective customers.	Rs. 5	Heads of Circles.
(vii) Commercial Broadcast Receiver License (with one loudspeaker and one receiver).	For the reproduction of broadcast programmes for gain or in public rooms of business. premises.	Rs. 25	Heads of Circles.
(viii) Each additional loudspeaker.	Do.	Rs. 10	Do.
(ix) Commercial Broadcast Receiver renewal.	Do.	Rs. 20	Do.
(x) Substitute of (i), (ii), (vi), (vii), (viii) and (ix).	To be obtained in case of loss of original License.	Rs. 2	Do.
Substitute of (iii) (iv), and (v).	Do.	Rs. 5	D. G. P. & T. Karachi.
Substitute of (i) (b).	Do.	Rs. 2	Do.

SECTION II—FOREIGN POST.

24. Foreign Postage Rates and Fees :—

[For Air Mail information see para. 28 (2).]

(i) *Letters* :—

(a) For any part of the world served by the Foreign Post with the exception of Aden, Ceylon, Nepal, Portuguese India and India.

For a weight not exceeding one ounce   4 annas

For every additional ounce or fraction thereof ... ... 2½ annas

(b) For India, Aden, Ceylon, Nepal and Portuguese India.

For a weight not exceeding one tola	1½ annas	*i.e.* Pakistan inland rates.
For every additional one *tola* or fraction thereof	1 anna	

(ii) *Postcards* :—

(a) For any part of the world served by the Foreign post with the exception of Aden, Ceylon, Nepal, Portuguese India, and India.

For a single postcard ... ... 2½ annas

For a reply postcard ... ... 5 annas

(b) For India, Aden, Ceylon, Nepal and Portuguese India.

For a single Postcard	...	9 pies	*i.e.* Pakistan inland rates.
For a reply postcard	...	$1\frac{1}{2}$ annas	

Note:—A Letter or Postcard if posted unpaid or insufficiently paid is charged on delivery with double the deficiency.

(iii) *Printed Papers* :—

(a) For any part of the world served by the Foreign Post, with the exception of India, Aden, Ceylon, Nepal, and Portuguese India.

First two ounces or fraction thereof	...	2 annas
Every additional two ounces or part thereof	... ...	1 anna

(b) For India, Aden, Ceylon, Nepal and Portuguese India.

First 5 tolas or fraction thereof	1 anna	i.e Pakistan inland rates.
Every additional $2\frac{1}{2}$ tolas or fraction hereof	$\frac{1}{2}$ anna	

(In the case of newspapers which for the purposes of the inland post are treated as registered newspapers the Pakistan inland rates for registered newspapers apply).

Note :—Prepayment of postage is compulsory.

(iv) *Business Papers* :—

(a) For any part of the world served by the Foreign Post with the exception of India, Aden, Ceylon, Nepal and Portuguese India :—

For the first 6 ounces or part thereof ...	4 annas
For every additional 2 ounces or fraction thereof	1 anna

(b) For India, Aden, Ceylon, Nepal and Portuguese India.

First 5 tolas or fraction thereof	1 anna	*i.e.*, Pakistan inland rates.
Every additional $2\frac{1}{2}$ tolas or fraction thereof	$\frac{1}{2}$ anna	

Note :—Prepayment of postage is compulsory.

(v) *Sample Packets* :—

(a) For any part of the world served by the Foreign Post with the exception of India, Aden, Ceylon, Nepal and Portuguese India :—

For the first 2 ounces or part thereof	2 annas
For every additional 2 ounces or part thereof.	1 anna.

(b) For India, Ceylon, Aden, Nepal, and Portuguese India :—

First 5 tolas or fraction thereof	1 anna	i.e. Pakistan inland rates.
Every additional $2\frac{1}{2}$ tolas or fraction thereof	$\frac{1}{2}$ anna	

Note :—Prepayment of postage is compulsory .

(vi) *Blind Literature Packets* :—

For any part of the world served by the Foreign Post with the exception of India, Aden and Portuguese India :—

For a weight not exceeding $2\frac{1}{2}$ pounds	$\frac{1}{2}$ anna
For every additional $2\frac{1}{2}$ pounds or fraction thereof upto $17\frac{1}{2}$ pounds ...	$\frac{1}{2}$ anna

(b) For India, Aden and Portuguese India—

For every 100 tolas or part upto 700 tolas	$\frac{1}{2}$ anna

Note:—Prepayment of postage is compulsory.

(vii) *Mixed Packets*:—

(a) For any part of the world served by the Foreign Post with the exception of India Aden, Ceylon, Nepal and Portuguese India:-

(i) If containing business papers :—

First 6 ounces or part ... ... 4 annas

Every subsequent 2 ounces or part ... 1 anna

(ii) If not containing business papers :—

First 2 ounces ... ... 2 annas

Every subsequent 2 ounces or part ... 1 anna

(b) For India, Portuguese India, Nepal, Ceylon and Aden.

First 5 tolas or fraction thereof ... 1 anna

Every additional 2½ tolas or fraction thereof ... ... ½ anna

(viii) *Insured Boxes* :—

Postage in addition to insurance and registration fees :—

For a weight not exceeding ten ounces 15 annas

For every additional two ounces or fraction thereof ... ... 3 annas

(ix) *Parcels*—

For India :—Inland rates of Pakistan apply but registration is compulsory.

The following parcel postage rates will be charged on Postal Parcels destined for the Foreign Countries indicated below :—These rates are liable to alteration.

Country.	Parcels not exceeding									
	2 lbs.		3 lbs.		7 lbs.		11 lbs.		22 lbs.	
	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.
1. Aden	1	15	2	14	3	14	5	13	9	12
2. Afghanistan	2	6	2	9	3	7	4	8	...	...
3. Argentine	4	5	5	4	7	0	9	11	16	1
4. Australia	2	15	4	12	5	4	7	13	...	...
5. Belgium	3	12	4	11	6	7	8	9	14	0
6. Burma 1 lb 1-4-0	1	6	1	14	2	14	4	0	7	0
7. Canada	3	2	4	1	6	1	8	13	14	4
8. Ceylon	1	8	1	13	2	13	3	14	5	13
9. China	3	12	4	8	5	6	6	7	10	9
10. Cuba (All places except Guantanamo) :—										
(i) Via Great Britain ...	4	5	5	4	7	12	11	3	18	8
(ii) Via U. S. A. ...	5	7	6	6	10	6	15	11	26	15
Guantanamo Bay ...	4	8	5	7	9	4	14	6	25	4
11. Denmark	3	15	5	10	6	7	8	15	15	2
12. Egypt—(Except Sudan) :—										
(i) Via India	2	1	2	13	3	5	3	14	6	6
(ii) Via Iraq	3	5	4	5	5	3	6	9	11	1
Sudan—										
(i) Via India	2	10	3	1	3	9	4	6	6	14
(ii) Via Iraq	3	9	4	9	5	1	6	6	10	15
13. France	3	9	5	4	6	1	8	9	14	0
14. Germany	3	9	5	4	6	1	8	9	14	6
15. Great Britain and Northern Ireland	2	1	3	0	3	14	5	10	9	6
16. Hong Kong	1	13	2	3	2	15	3	15	6	8
17. Hungary	4	11	6	12	7	9	10	7	17	15

Country.	Parcels not exceeding. 2 lbs.		3 lbs.		7 lbs.		11 lbs.		22 lbs.	
	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.
18. Iran—										
(a) For Zahedan and other localities in the province of Seistan Meshed and other localities in the province of Khorasan, Birjand, Turbat, and Haidari	1	9	2	0	2	14	3	14	6	3
(b) For all other places ...	2	0	2	6	3	3	4	6	7	1
19. Iraq	3	2	4	0	4	13	6	0	9	6
20. Italy	4	5	6	0	6	13	9	8	15	14
21. Japan (Gift Parcels only)	5	8	6	11	7	9	9	8	...	
22. Malaya	2	3	2	8	3	9	4	11	7	10
23. Palestine (Service Suspended)										
24. Persian Gulf :— British Postal Agencies Kuwait, Bahrain, Dubai, Muscat ...	1	7	1	9	2	9	3	12	6	0
25. Portugal	3	15	4	14	6	7	8	12	14	6
26. Portuguese India ...	2	7	2	14	3	11	4	11	7	9
27. Rhodesia (North) ...	3	7	7	15	8	7	11	14	...	
28. Rhodesia (South) ...	2	12	5	9	6	1	8	11	...	
29. South Africa :—										
(i) Via Ceylon	2	15	5	1	5	9	7	12	...	
(ii) Via India	2	5	4	7	4	15	7	2	...	
30. Saudi Arabia	4	11	6	13	8	12	10	4	15	11
31. Spain	4	14	6	12	7	9	10	1	16	7
32. Sweden	3	15	4	14	7	3	10	10	17	0
33. Switzerland	3	15	5	10	6	7	8	15	14	15
34. Turkey	4	4	5	8	6	5	8	9	15	0
35. U. S. S. R.—										
(i) In Europe	6	0	7	5	8	2	10	10	18	2
(ii) In Asia	8	7	9	15	10	12	13	1	23	3
36. U. S. A.	3	9	4	8	6	10	9	14	16	7

Note:—1. Postage and other charges due on Parcels which are returned as undeliverable from the countries and places of destination in accordance with the arrangments in force between Pakistan and such countries and places shall be reeovered from senders in Pakistan.

Note:—2. On parcels received from India, a delivery fee of 6 annas per parcel is recovered.

(x) *Registration fee* :—Four annas for each letter postcard or packet for all, countries.

(xi) *Acknowledgment fee* —(for registered articles only.).

Three annas, except to India, Aden, Ceylon, and Portuguese India to which inland rates apply.

(xii) *Limits of weight* / *Limits of size* — These vary for different countries and can be ascertained from the main P. & T. Guide, or from any post office.

24 A.—Foreign Money Orders.

The maximum limit for which a single Foreign Money Order can be issued is fixed for the present at Rs. 30 in the case of rupee money orders and £ 2 in the case of sterling money orders. Rupee Telegraph Money Orders should not include any sum less than a rupee.

Rate of commission for foreign Rupee Money Orders :—

For every sum of Rs. 10 or part ... 3 annas

Exception :—The rates of commission on money orders drawn on India are the same as in the case of Pakistan Inland Money Orders *i. e.* 2½ annas per Rs. 10/- or part

Rate of commission for Sterling Money Orders :—

For the first £ 1 or part	5 annas
For each additional £ 1 or part ...	4 annas

Charges for Foreign T. M. O.—

(1) Commission payable on ordinary foreign money orders.

(2) Actual cost of telegram.

(3) Supplementary fee of 2 annas.

Charges for Foreign Air Mail Money Orders.—

(1) Money Order Commission as on ordinary foreign money orders.

(2) Air Mail Fee per Money Order irrespective of the amount of Money order :—

India	$1\frac{1}{2}$ annas
Burma	$2\frac{1}{2}$ annas
Ceylon	4 annas
Other countries to which the service is available	6 annas

N.B.—The names of the countries to which ordi-

nary, telegraphic and Air Mail Money Orders can be sent may be ascertained from the local Post Office.

25. *British Postal Orders.*

Denominations	*Poundage*
6d and 1s	... $1\frac{1}{2}$ annas
1s 6d, 2s, 2s, 6d	... 2 annas
3s, 3s, 6d, 4s, 4s, 6d, 5s ...	... $2\frac{1}{2}$ annas
6s, 7s, 7s, 6d, 8s, 9s, 10s, upto 15s	... 4 annas
16s, 17s, 18s, 19s, 20s, 21s ...	... 5 annas

N.B.—Sale of British Postal Orders is suspended at present, but payment is allowed.

26. REPLY COUPONS.

Prices at which sold :—

(i) Imperial Reply Coupons ... $2\frac{1}{2}$ annas

(ii) International Reply Coupons ... $5\frac{1}{2}$ annas

SECTION III—AIR MAILS.

27. General.

Letters, Postcards and Packets can be sent by air mail on payment of special air mail postage. Such articles can be registered, but cannot be insured except for *Burma* and *Ceylon*. A blue air mail label (obtainable free at the Post Office) should be affixed at the top left hand corner on the address side of all air mail articles. Parcels cannot be sent by air mail.

Air-mail articles can be registered on payment of an additional fee of 4 annas per article.

28. Air Fees.

(1) *Inland Rates*—(in addition to ordinary postage or commission) :—

(i) Postcards (Single) ... ... 9 pies

(ii) Letters and Packets for every tola or part thereof ... ... 1½ annas.

(iii) Money Orders:—

For each Money Order irrespective of the amount. 1½ annas.

(2) *Foreign Rates.*

Name of the country	Rate of Air Mail fee including postage					
	Letter and packet per ½ oz.		Postcard		Air Letter	
	Rs.	A.	Rs.	A.	Rs.	A.
IN OCEANIA						
Australia ...	0	12	0	4	0	6
Fiji Islands ...	0	14	0	5	0	6
Friendly or Tonga Island ...	0	14	0	5	0	6
Gilbert & Elice Islands ...	0	14	0	5	0	6
New Hebrides ...	0	14	0	5	0	6
New Zealand ...	0	14	0	5	0	6

Name of the country.	Rate of Air Mail fee including postage. Letter and packet per ½ oz.*		Postcard		Air Letter.	
	Rs.	A.	Rs.	A.	Rs.	A.
IN ASIA.						
Aden	0	10	0	4	0	6
Brunei	0	10	0	4		...
Burma ...	0	6	0	3		...
Ceylon { 1st Tola or part	0	5½*				
Ceylon { Each additional. tola or part	0	5*	0	2¼		
China	1	2	0	8		...
French Indo-China	0	10	0	4	...	
Hongkong ...	0	10	0	4	0	6
India 1st Tola or part,	0	3*	0	1½	...	
Each additional tola or part	0	2½*				
Indonesia ...	0	10	0	4	...	
Iran (Persia) ...	0	10	0	4	...	
Iraq	0	10	0	4	...	
Japan	0	12	0	4	...	
Macoa (Portuguese).	0	10	0	4	...	
Malay Peninsula (Johore, Kedah, Kelantan Perlis and Trenggenu States).	0	10	0	4	0	6

* The rates for Ceylon & India are per tola.

Name of the country.	Rate of Air Mail fee including postage.		
	Letter and Packet per ½ oz.	Postcard.	Air Letter.
	Rs. A.	Rs. A.	Rs. A.
IN ASIA—*contd.*			
New Guinea (Mandated Territory)	0 10	0 4	...
North Borneo ...	0 10	0 4	0 6
Palestine service temporarity suspended			
Papua	0 10		...
Br. Postal Agencies in the Persian Gulf.	0 7	3½	...
Philippines ...	0 10	0 4	...
Sarawak ...	0 10	0 4	0 6
Saudi Arabia ...	0 10	0 4	...
Siam	0 10	0 4	...
Solomon Island (British)	0 10	0 4	0 6
Syria including Lebanon	0 10	0 4	...
Timor (Dutch and Portuguese	0 10	0 4	...

Name of the country.	Rate of Air Mail fee including postage.		
	Letter and packet per ½ oz.	Postcard.	Air Letter
	Rs. A.	Rs. A.	Rs. A.
IN ASIA—*contd.*			
Transjordan ...	0 10	0 4	0 6
Turkey	0 10	0 4	...

Name of the country	Rate of Air Mail fee including postage		
	Letter and packet per ½ oz.	Postcard.	Air Letter
	Rs. A.	Rs. A.	Rs. A.
In Africa.			
Algeria	0 14	0 5	...
Bechuanaland Protectorate).	0 14	0 5	...
Belgian Congo ...	0 12	0 4	...
British Somaliland	0 12	0 4	0 6
Cameroons ...	0 12	0 4	...
Dahomey ...	0 14	0 5	...
Egypt	0 10	0 4	0 6
Eritrea ...	0 10	0 4	0 6
Ethiopia ...	0 12	0 4	...
French Equatorial Africa	0 14	0 5	...
French Guinea ...	0 14	0 5	...
French Somaliland	0 12	0 4	...
Gold Coast ...	0 14	0 5	0 6
Ivory Coast ...	0 14	0 5	...
Kenya, Uganda and Tanganyika Territory.	0 12	0 4	0 6
Libya	0 10	0 4	...

Name of country.	Rate of Air Mail fee including postage. Letter and packet per ½ oz.	Postcard	Air Letter.
	Rs. A.	Rs. A.	Rs. A.
In Africa—*contd.*			
Madagascar ...	1 6	0 9	...
Mauritius ...	1 6	0 9	0 6
Morocco ...	0 14	0 5	...
Nigeria	0 14	0 5	0 6
Nyasaland ...	0 14	0 5	0 6
Portuguese East and West Africa	0 14	0 5	...
Reunion ...	1 6	0 9	...
Rhodesia (Northern and Southern) ...	0 14	0 5	0 6
Seychelles ...	0 12	0 4	0 6
Sierra Leone ...	0 14	0 5	0 6
Somalia (former Italian Somaliland)	0 12	0 4	0 6
South West Africa.	0 14	0 5	...
Sudan (Anglo-Egyptian) ...	0 10	0 4	0 6
Tunis	0 14	0 5	...
Union of South Africa ... } Basutoland and Swaziland ... }	0 14	0 5	0 6
Zanzibar ...	0 12	0 4	0 6

Name of country.	Rate of Air Mail fee including postage.		
	Letter and packet per ½ oz.	Postcard.	Air letter.
IN EUROPE.			
	Rs. A.	Rs. A.	Rs. A.
Albania ...	0 10	0 4	...
Austria	0 14	0 5	...
Belgium... ...	0 14	0 5	...
Bulgaria ...	0 10	0 4	...
Cyprus	0 10	0 4	0 6
Czechoslovakia ...	0 14	0 5	...
Denmark ...	0 14	0 5	...
Eire (Ireland) ...	0 12	0 4	0 6
Finland ...	0 14	0 5	...
France (including Corsica) ...	0 12	0 4	...
Gibraltar ...	0 14	0 5	...
Germany ...	0 14	0 5	...
Great Britain and Northern Ireland ...	0 12	0 4	0 6
Greece ...	0 10	0 4	...
Holland ...	0 14	0 5	...
Hungary ...	0 14	0 5	...
Italy (including Sicily and Sardinia) ...	0 10	0 4	...

Name of country	Rate of Air Mail fee including postage		
	Letter and packet per ½ oz.	Postcard	Air letter.
	Rs. A. P.	Rs. A. P.	Rs. A.
IN EUROPE—*contd.*			
Luxemburg ...	0 14	0 5	...
Malta	0 10	0 4	0 6
Norway ...	0 14	0 5	...
Poland including Danzig ...	0 14	0 5	...
Portugal ...	0 14	0 5	...
Roumania ...	0 14	0 5	...
Spain	0 14	0 5	...
Sweden ...	0 14	0 5	...
Switzerland ...	0 14	0 5	...
U. S. S. R. ...	0 14	0 5	...
Yugoslavia ...	0 10	0 4	...
IN AMERICA.			
Argentine Republic ...	1 2	0 8	...
Bahamas ...	1 6	0 9	...
Barbados ...	1 6	0 9	...
Bermuda ...	1 6	0 9	...
Bolivia ...	1 10	0 9	...
Brazil	1 2	0 8	...
British Guiana ...	1 10	0 9	...

Name of country	Rate of Air Mail fee including postage.		
	Letter and packet per ½ oz	Postcard	Air Letter
IN AMERICA—*contd.*			
Canada ...	1 2	0 8	0 8
Cayman Islands ...	1 6	0 9	...
Chile	1 2	0 8	...
Colombia ...	1 10	0 9	...
Costa Rica ...	1 6	0 9	...
Cuba	1 6	0 9	...
Dominica ...	1 6	0 9	...
Dominican Re-public ...	1 6	0 9	...
Dutch Guiana ...	1 10	0 9	...
Dutch West Indies	1 6	0 9	...
Ecuador ...	1 10	0 9	...
El. Salvador ...	1 6	0 9	...
Falkland Islands	1 2	0 8	...
French Guiana ...	1 10	0 9	...
French West Indies ...	1 6	0 9	...
Grenada ...	1 6	0 9	...
Guatemala ...	1 6	0 9	...
Hayti	1 6	0 9	...
Honduras (British) ...	1 6	0 9	...
Honduras (Re-public)	1 6	0 9	...

Name of country	Rate of Air Mail fee including postage.		
	Letter and packet per ½ oz.	postage	Air Letter
	Rs. A. P.	Rs. A. P.	Rs. A. P.
IN AMERICA—*contd.*			
Jamaica ...	1 6	0 9	...
Leeward Islands... (Antigua, Montserrat, Nevis, St. Kitts) ...	1 6	0 9	...
Mexico ...	1 6	0 9	...
Newfoundland ...	1 2	0 8	0 8
Nicaragua ...	1 6	0 9	...
Panama (Canal Zone) ...	1 6	0 9	...
Panama (Republic) ...	1 6	0 9	...
Paraguay ...	1 2	0 8	...
Peru	1 10	0 9	...
Porto Rico ...	1 6	0 9	...
St. Lucia ...	1 6	0 9	...
St. Vincent ...	1 6	0 9	...
Tortola (British Virgin Islands)	1 6	0 9	...
Trinidad and Tobago ...	1 6	0 9	...

Name of country	Rate of Air Mail fee including postage.		
	Letter and packet per ½ oz.	postage	Air Letter
	Rs. A. P.	Rs. A. P.	Rs. A. P
In America—*contd.*			
Turks and Caicos Islands ...	1 6	0 9	...
United States of America ...	1 2	0 8	0 8
Uruguay ...	1 2	0 8	...
Venezuela ...	1 10	0 9	...
Virgin Islands of U. S. A. ...	1 6	0 9	...

A special light weight "Air Letter" service is available to certain foreign countries the rates for which have been indicated in the foregoing table against the respective countries to which the service is available. Air letter forms are available at all post offices, and the public are advised to use them in preference to forms of private manufacture on which adhesive postage stamps have to be affixed.

Air letters cannot be registered or insured. Nothing should be enclosed with these air letters, otherwise they will be forwarded by surface route.

SECTION IV—GENERAL INFORMATION

29. Posts and Telegraphs Holidays.

(i) All Sundays, Id-e-Milad, Good Friday, Id-ul-Fitr, Pakistan Day, Quaid-i-Azam's Death Anniversary, Id-uz-Zuha, Diwali, Muharram (10th). and Christmas Day are Posts and Telegraphs Holidays and King's Birthday and Dusserah (or Durga Puja) are only Postal Holidays.

(ii) The following business on a restricted scale is transacted on holidays during notified hours :—

(a) Sale of Stamps and Stationery;

(b) Express Telegraphic Money Orders ;

(c) Certificates of Posting ;

(d) Delivery and despatch of mails (limited to one only).

30. Complaints.

Complaints should, in the first instance, be always addressed to the Postmaster of the office concerned unless the matter complained of is of sufficient importance to call for an independent investigation in which case the Supdt. of Post Offices or the First Class Postmaster in whose jurisdiction the post office concerned lies may be addressed. Letters and postcards containing complaints must be fully pre-paid with postage unless handed over in an open cover to the Postmaster of any post office for being forwarded to the proper authority.

N. B. 1:—Complaints addressed to high officers only delay matters as enquiries in all cases start from the offices of issue. Only in rare cases should it be necessary to lodge a complaint with the Head of Circle and much less with the Director General of Posts and Telegraphs and other High officers e.g. Secretary, the Hon'ble Minister, etc. etc.

N. B. 2:—Complete information on the points mentioned in Appendix A will ensure prompt disposal of complaints by eliminating avoidable correspondence.

N. *B. 3*:—Regarding telegrams please see para 62 below.

31. MODE OF ADDRESSING.

(i) Complete and correct address ensures quick and safe delivery ;

(ii) Your address must contain the following information :—

- (a) Name of addressee, and of his father where necessary.
- (b) Profession of the addressee or other particulars to enable identification ;
- (c) Name of village or mohalla ;
- (d) Name of Post—town serving the village or locality ;
- (e) Name of District ;
- (f) No. of delivery zone in case of articles addressed to Karachi.

Special points.

(i) It is preferable to write the address or at least the name of the post town of destination in English. As far as possible, letters meant for delivery in other

provinces or districts where the local language of your district is not undetstood should be addressed in English.

(ii) Stamp or stamps should be affixed on the right hand corner of the address side only. Affixing of stamps on the reverse side do not provide any additional security to your correspondence but may mean inconvenience to the Post Office and possible delay to your letters.

(iii) Always give your own address on the left hand bottom corner.

32. Franking Machines.

In case of large offices and firms, prepayment of postage by impressions of franking machines is recommended. Lincenses can be obtained from the Head of the Circle.

33. Treatment of Unpaid and Insufficiently Paid Articles.

(i) Postcards (Inland)	...	Destroyed
(ii) Letters and Packets	...	Charged with double the deficiency

34. Delivery.

Registered and insured articles can be delivered and money orders paid to the messenger of the addressee provided the latter furnishes the Postmaster with a letter of authority in the form prescribed in clause 30 of the main P. & T. Guide.

35. Period of detention of non-deliverable articles.

(i) Ordinarily 7 days (for details consult clause 32 of the main Posts and Telegraphs Guide).

(ii) Fee for retention of V. P. article on request beyond 7 days ... 2 annas per day.

36. Poste Restante.

For the facility of strangers and travellers, articles can be addressed c/o Postmaster for a short duration. The period for which articles addressed c/o Postmaster can be kept at a post office is 3 months for Karachi and Chittagong and one month in all other post offices.

37. Cheques.

Cheques drawn on banks who have furnished a guarantee on behalf of the drawer are accepted in Post and Telegraphs transactions provided the amount is not less than Rs. 20 Pay Orders can, however, be accepted without a guarantee. For details see clause 37-A of the main P. & T. Guide

38. Packing.

Every postal article should be packed after taking into consideration the facts that it is date-stamped more than once, has to be handled by different persons and has to undergo transit by different modes of conveyance.

39. Unregistered parcels found in letter boxes.

Such unregistered parcels will be treated and charged as registered parcels.

40. Saleable forms and publications.

The following publications and forms are available for sale at certain post offices at the prices noted against each :—

(i) Book of foreign and inland Telegram forms with counterfoil ... 12 annas

(ii) Book of foreign and inland telegram forms without counterfoil ... 8 annas

(iii) Book of blank forms of inland money orders (ordinary and V.P.) 8 annas

(iv) Book of Certificate of Posting M. S. 19 ... ... 4 annas

(v) Book of acknowledgment for registered articles of the letter or parcel mails R. P. 54 ... ... 4 annas

41. Radio License.

A license is necessary for the mere possession of a Radio set even though it is out of order. (For details see paragraph 23).

42. Legal responsibility of the post office.

(a) No responsibility in case of :—

(1) Loss, misdelivery or delay of, or damage to

any postal article in course of transmission by post.

(2) Wrong payment or delay in payment by Foreign Postal Administrations of money orders issued in Pakistan.

(3) Registered letters, packets or parcels.

Note :—The head of the Circle may grant compensation in case of loss or damage to Registered letters, packets or parcels upto Rs. 25 as a matter of grace.

(4) V. P. articles except for the sum recovered from the addressee, if the claim for the sum has been preferred within one year from the date of posting of the article.

(5) Wrong payment of money orders due to incorrect or incomplete address of the payee and in cases specified in clause 265 of the main P. & T. Guide.

(6) Postal Orders after once paid.

(7) Delay, mutilation or non-delivery of telegrams.

(b) Responsibility in case of Insurance :—

For actual value of the contents not exceeding the insured value, subject to conditions detailed in clause 130 of the main P. & T. Guide.

43. WHAT YOU SHOULD OR SHOULD NOT DO.

(1) Always prepay postage.

(2) Post early to catch the mail.

(3) Address your letters and telegrams fully and clearly and write Post Office town in block capitals and also No. of delivery zone in correspondence addressed to Karachi.

(4) Insist on high value stamps on your articles being defaced in your presence.

(5) Do not insure articles for more than the real value of the contents.

(6) Do not insure for less than the actual value to avoid temptation.

(7) Watch for acknowledgments of savings bank deposits made at Sub and Branch offices.

(8) Never leave your Savings Bank Pass Bock with the Post Office without obtaining a receipt for it.

(9) Do not fail to present your Savings Bank Pass Bock for entry of interest annually after the 15th June.

(10) Do not forget to renew your Radio License when it expires

Note:—In case of failure, offence is compoundable on payment of the fees prescribed according to the class of license.

(11) Advise the local Post and Telegraph Office at once of any change in your address.

TELEGRAPH SECTION.

TELEGRAPH RATES.

44. Charges for Inland Telegrams (other than Press).

PAKISTAN :—

(a) *For delivery in Pakistan.*

(i) *Express*

			Rs.	A.	P.
First 8 words	...	...	1	12	0
Each additional word	...	...	0	2	0

(ii) *Ordinary.*

First 8 words	...	...	0	14	0
Each additional word	...	...	0	1	0

AFGHANISTAN :—

(b) *For delivery in Afghanistan.*

Fxpress ... ... 8 annas per word plus a surcharge of 8 annas per telegram.

Ordinary ... ... 4 annas per word plus a surcharge of 4 annas per telegram.

INDIA AND LHASA.

(c) *For delivery in India and Lhasa (Tibet).*

(i) *Express*

First 8 words	...	...	2	12	0
Each additional word	...	...	0	4	0

(ii) *Ordinary.*

First 8 words	...	...	1	6	0

	Rs.	A.	P.
Each additional word	0	2	0

BURMA.

(d) *For Delivery in Burma*

(i) *Express.*

First 8 words	3	14	0
Each additional word	0	6	0

(ii) *Ordinary.*

First 8 words	1	15	0
Each additional word	0	3	0

N.B.—Ordinary service is not available to Burma at present.

CEYLON

(e) *For delivery in Ceylon.*

(i) *Express.*

First 12 words	5	6	0
Each additional word	0	6	0

(ii) *Ordinary.*

First 12 words	2	11	0

	Rs.	A.	P.
Each additional word	0	3	0

Note :—Telegrams to Burma and Ceylon can also be sent by the cable route. See section 46 for cable rates.

45. CHARGES ON INLAND PRESS TELEGRAMS.

Press Telegrams	Pakistan Inland.			To India			To Burma.		
(i) *Express.*									
First 40 words...	1	8	0	2	8	0	3	8	0
Each additional 5 words ...	0	2	0	0	4	0	0	6	0
(ii) *Ordinary.*									
First 40 words...	0	12	0	1	4	0	1	12	0
Each additional 5 words ...	0	1	0	0	2	0	0	3	0

N. B.—Ordinary service is not available to Burma at present.

Press Telegrams to Ceylon.

Express.

First 32 words	3	8	0
Each additional 4 words	0	6	0

Express telegrams have precedence over ordinary telegrams in transmission and are delivered by mes-

senger at any time during the day and night if the office is open.

On Sundays and Telegraph Holidays only "Express" telegrams are accepted.

Telegram forms, unbound and in reasonable number, are supplied free at all Post and Telegraph Offices.

46. Charges for Foreign Telegrams and Radio-telegrams.

(A) *Charges for foreign telegrams from Pakistan.*

To	RATE PER WORD				
	Ordinary	Code (CDE) (Minimum charge for 5 words.)	Deferred (Minimum charge for 5 words)	DLT/NLT (Minimum charge for 25 words.)	Press telegrams rate per word ordinary
	Rs. a.	Rs. a.	Rs. a.	Rs. a.	Rs. a
Aden ...	0 13	0 8½	0 6½	0 4½(b)	0 1
Africa-British Possessions	0 13	0 8½	0 6½	0 4½(b)	0 1
Albania ...	1 5	0 13	0 10½	0 7	—
Argentina Republic...	3 4	1 15½	1 10	1 1½	1 7
Australia ...	0 13	0 8½	0 6½	0 4½	0 1
Austria ...	1 5	0 13	0 10½	0 7	0 5
Belgium ...	1 2	0 11	0 9	0 6	0 5
Brazil ...	2 13	1 11	1 6½	0 15	—

(b). This rate applies to NLT only.

TO	RATE PER WORD				
	Ordinary	Code (CDE) (Minimum charge for 5 words.)	Deferred (Minimum charge for 5 words.)	DNT/NLT (Minimum charge for 25 words.)	Press telegrams rate per word ordinary
	Rs. A.	Rs. As.	Rs. As.	Rs. As.	Rs. As.
Burma via Cable ...	0 13	0 8½	0 6½	0 4½(b)	...
Canada	0 13	0 8½	0 6½	0 4½(b)	0 1
Ceylon Via Cable ...	0 13	0 8½	0 6½	0 4½(b)	...
China	1 6	0 13½	0 11	0 7½(b)	0 3½
Czechoslovkia ...	1 5	0 13	0 10½	0 7	0 7
Denmark	1 3	0 11½	0 9½	0 6½	0 6
Egypt (1st Region) ...	1 12	1 1	0 14	0 9½(b)	0 5
(2nd Region) ...	1 13	1 1½	0 14½	0 10(b)	0 6
(3rd Region. Port Sudan)	1 12	1 1	0 14	0 9½(b)	0 5
Other Offices ...	1 12	1 1	0 14	0 9½(b)	0 6
Fiji Island ...	0 13	0 8½	0 6½	0 4½	...
Finland	1 5	0 13	0 10½	0 7	...
France	1 3	0 11½	0 9½	0 6½	0 5
French Indo-China ...	1 7	0 14	0 11½	0 8	0 9
Germany	1 4	0 12	0 10	0 7	0 6
Gibraltar	0 13	0 8½	0 6½	0 4½(b)	0 1
Great Britain & Northern Ireland ...	0 13	0 8½	0 6½	0 4½(b)	0 1
Greece	1 5	0 13	0 10½	0 7	0 4½
Greenland ...	1 9	0 15	...	...	...
Holland	1 2	0 11	0 9	0 6	0 5

(b) This rate applies to NLT only.

To	RATE PER WORD				
	Ordinary	Code (CDE) (Minimum charge for 5 words.)	Deferred (Minimum charge for 5 words)	DLT/NLT (Minimum charge for 25 words)	Press telegrams rate per word ordinary.
	Rs. a.	Rs. a.	Rs. a.	Rs. a.	Rs. a.
Hongkong ...	0 13	0 8½	0 4½	0 1	0 1
Indonesia	1 13	1 14½	0 14½	0 10	0 7
Iran	1 0	0 10	0 8	0 5½	0 8½
Iraq	0 14	0 8½	0 7	0 5	0 4
Italy	1 4	0 12	0 10	0 7	0 5
Do. (Vatican City)	1 5	0 13	0 10½	...	...
Japan	2 3	1 5	1 1½	0 12	0 5½
Libya	1 5	0 13	0 10½	0 7	0 6
Luxemburg ...	1 2	0 11	0 9	0 6	...
Malay Peninsula ...	0 13	0 8½	0 6½	0 4½(b)	0 1
Malta	0 13	0 8½	6½	0 4½	0 1
Mexico	2 8	1 8	1 4	0 13½	...
Norway	1 4	0 12	0 10	0 7	0 5
Palestine	0 13	0 8½	0 6½	0 4½(b)	0 1
Persian Gulf :—					
Muscat* ...	0 10	0 6	0 5	...	0 4
Bahrain ...	1 0	0 10	0 8	..	...
Kuwait ...	0 14	0 8½	0 7	0 5	...
Sharjah ...	1 7	0 14	0 11½	...	...
Poland	1 5	0 13	0 10½	0 7	0 6
Portugal	1 5	0 13	0 10½	0 7	0 4
Roumania ...	1 5	0 13	0 10½	0 7	...
Russia	1 5	0 13	0 10½	0 7	0 9
Saudi Arabia ...	1 15	1 3	0 15½	0 10½	0 12
Spain	1 4	0 12	0 10	0 7	...
Sweden	1 3	0 11½	0 9½	0 6½	0 5
Switzerland & Liechtenstein	1 4	0 12	0 10	0 7	0 5
Syria & Lebanon ...	2 0	1 3½	1 0	0 11	...
Trans-Jordan ...	0 13	0 8½	0 6½	0 4½(b)	...

*The local charge from Karachi to Muscat is five annas per word for Ordinary telegrams.

(b) This rate applies to NLT only.

To	RATE PER W				
	Ordinary	Code (CDE) (Minimum charge for 5 words)	Deferred (Minimum charge for 5 words)	DLT/NDT (Minimum charge for 25 words)	Press telegrams rate per word ordinary
	Rs. a.	Rs. a.	Rs. a.	Rs. a.	Rs. a.
Turkey	1 5	0 13	...	...	0 11
U. S. A.	1 0	0 11	0 8	0 5½	0 4
Yemen	1 6	0 13½	0 11	0 7½	...
Yugo-Slavia ...	1 5	0 13	0 10½	0 7	0 5

N. B.—Urgent service in foreign telegrams i admitted to all countries with the exception of th following :—

(1) United States of America and Possessions

(2) Fiji Islands except Suva,

(3) Netherlands East Indies,

(4) New Habrides including Port Vila,

(5) Ifni and

(6) Reunion.

Charges for urgent telegrams are double those for ordiaary telegrams.

Charges for urgent press telegrams which can also be accepted for the countries for which the press rates are shown above, are as follows :—

For countries of the British Commonwealth and Empire.	Half the rates for ordinary full rate telegrams given in column 2 above.
For other countries ...	Full rates for ordinary telegrams given in column 2 above.

Charges for selected countries have been shown above. Rates for other countries may be obtained from the nearest Post and Telegraph office.

(B) *Charges for Radio-Telegrams.*

(i) Charges for Radio-Telegrams from Telegraph Offices in Pakistan for transmission to ships at sea through the coast stations in Pakistan :—

	Per word.	
	Ordinary Rs. A. P.	Code Rs. A. P.
(1) All Government or Private Radio-Telegrams excepting those mentioned in (2) and (3) below :— ...	0 13 0	0 8 0
(2) Radio-Telegrams to His Britannic Majesty's Ships of War or Ships of Royal Pakistan Navy	0 8 0	0 5 0

(3) Radio telegrams to Swedish Ships	...	0	12	0	0	7 6

(ii) The charges for Radio-Telegrams through coast stations outside Pakistan may be ascertained from Telegraph Offices.

GENERAL INFORMATION.

INLAND TELEGRAMS.

Definition :—Telegrams sent to or received from places in Pakistan, India, Burma, Ceylon, Afghanistan or Lhasa (Tibet) are classed as Inland telegrams for the purpose of Telegraph Rules 1932.

47. ADDRESS.

(i) The address of a telegram should be sufficiently full to enable it to be delivered without search or enquiry and without reference to Directories or other sources of information.

(ii) The address may be in the form of Post Box number or telephone number *e.g.* "Waheed Post Box 425 Lahore" or "Ishraque Telephone 5479 Karachi".

48. DELIVERY.

Ordinary telegrams are delivered during the working hours of telegraph offices usually between 6 and 23 hours in large offices. Express telegrams are deliverable at any time during the day or night. Telegrams for delivery outside a radius of five miles of a telegraph office are posted unless special cooly charges are prepaid.

On Sundays and Telegraph Holidays Inland telegrams of ordinary rates are not accepted.

On Telegraph Holidays in India, Portuguese India and Ceylon, inland telegrams of ordinary rates are not accepted for those countries.

49. ABBREVIATED ADDRESS.

The address may be written in an abbreviated form. For this purpose, any person may register an abbreviated telegraphic address limited to 10 letters on payment of a fee of Rs. 50 yearly or Rs. 30 half-yearly payable in advance to the Officer-in-Charge of the telegraph office at which the registration is to be effec ed.

50. CODE LANGUAGE.

(i) A telegram in code language is that which is composed either of artificial words, or of real words not used with the meaning normally assigned to them in the language to which they belong or lastly of a mixture of real words and artificial words.

(ii) Code words, except in telegrams to India, Lhasa (Tibet) and Burma must not contain more than 10 letters having at least one vowel if they comprise of not more than 5 letters, at least two vowels if they comprise of 6, 7, or 8 letters and at least three vowels if they comprise of 9 or 10 letters. In words of more than 5 letters, one vowel at least must be in the first 5 letters and at least one vowel in the rest of the words, subject, in addition in the case of words of 9 or 10 letters, to a minimum of three vowels in all. The vowels are a, e, i, o, u, y. Groups formed by com-

bining two or more plain language words contrary to the usage of th e language are not admitted.

(iii) In a telegram of which the text contains both plain language words and code words, the plain language words as well as the code words will be counted at the rate of 10 letters to a word for the purpose of charge.

(iv) Code words in telegrams for India, :Lhasa (Tibet) and Burma are subject to no restriction as to their formation and they are limited to five letters to a word. Five letter code words will be accepted in both ordinary and Express telegrams and also in mixed telegrams containing plain language and code words for India, Lhasa and Burma.

51. Objectionable telegrams are not accepted.

52. DEPOSIT ACCOUNT SYSTEM AND GUARANTEE SYSTEM.

At departmental Telegraph-Offices and certain specified combined offices telegrams can be tendered without prepayment on the following conditions :—

(i) A minimum deposit in cash or Government promissory notes or Pakistan Post Office Savings certificates or Pakistan Defence Savings Certificates of a sum of money equivalent, approximately, to the cost of fourteen days telegrams should be made at the telegraph office or a letter of guarantee furnished to such telegraph office in the prescribed form from a bank approved by the Director-General for a sum equivalent to the above estimated cost. At the end of each week or at greater intervals if the deposit or sum guaranteed is increased, an account will be

rendered giving particulars of the telegrams sent by the depositor and amount expended on them. The total amount shown on this account should be paid without delay in order that further telegrams may be accepted without prepayment.

(ii) A fee for the upkeep of accounts will be levied at the rate of 12 annas for every 25 telegrams plus 12 annas for the remainder, if any.

53. De Luxe Telegrams.

(Also see Section 68).

Senders of telegrams conveying greetings etc. to and from telegraph offices in Pakistan may use their own phraseology in such telegrams on payment of annas 2 in addition to the charge appropriate to the class of messages (Express or Ordinary).

The sender of a DE LUXE telegram should write before the address the special instruction "LX" which will not be charged for.

These telegrams will be delivered in specially printed artistic forms and envelopes suited to the occasion and festival.

It may be noted that this DE LUXE service is not applicable to telegrams for Burma.

54. Late Fees.

For the acceptance of an express telegram when the office at which it is handed in or the office to which it is addressed or an intermediate office through which it must pass is closed, a fee will be levied at the

rate of Re. 1 for each closed office which is required to deal with the telegrams.

55. Phonograms.

Telephone subscribers who have deposit accounts or who undertake to pay all charges due on telegrams sent by them may telephone messages (except press messages) to a telegraph office for onward transmission as telegrams without pre-payment. A confirmatory copy of the message received on the telephone will be sent to the subscriber by the first available post.

In addition to the charges on telegrams an additional fee of 2 annas will be levied in respect of each such telegram. The subscriber who has no deposit account should on receipt of this copy arrange to present the message within a period of five days with postage stamps of the requisite value affixed thereto, at the nearest post office or telegraph office which will grant him a receipt for the charges paid.

There is no charge for transmitting received telegrams by telephone to the addressees. Delivery of telegrams to the addressees will be greatly expedited if they are addressed to their telephone numbers as shown in para. 47 (ii).

56. Reply—Paid Telegrams.

The cost of a reply may be prepaid by the sender but the amount so paid should not be less than the minimum charge for an ordinary telegram. The sender of a reply paid telegram should write, in the space provided on the form, the word "Reply Paid"

in case the amount prepaid is the minimum charge referred to, or "Reply Paid "...............followed by the amount if the sum is more than the minimum charge.

57. Redirection.

On payment of additional charges, inland telegrams can be re-directed by telegraph to a second address. No additional charge will be levied for re-direction within the same town, but if in different towns the full inland rate according to the class of the telegram will be charged for the redirection.

58. Repetition.

Telegrams can be repeated or correction obtained on payment of a sum to cover the cost of an advice at Express or Ordinary rates, which is refundable in all cases involving a fault of the service.

59. Multiple—Address Telegrams.

A telegram can be addressed to more than one party served by the same town on payment of an additional copying fee, for each address after the first, at the rate of 4 annas for any number of chargeable words not exceeding 100 plus 4 annas for every additional 100 words and/or part thereof.

60. Cancellation.

A telegram can be cancelled before transmission. In that case a refund of charges less a fee of -/4/- will be granted.

61. Refunds.

In case where the faults of the telegraph service

are established a refund of the charges paid will ordinarily be granted. In case of delays a refund will usually be granted when the delay exceeds the postal mail time in case of ordinary telegrams and half the postal mail time in case of Express telegrams. No refund is, however, admissible when the public had been previously warned that owing to certain causes telegrams were liable to heavy delays.

62. Complaints.

Complaints and claims for refund involving complaints against the service should be made to the appropriate Postmaster-General. Claims for refund which do not involve complaints against the service, should be made to the Officer-in-Charge of the Telegraph Check Office, Dacca and Lahore as the case may be. No such complaints or claims will be considered unless received by the appropriate officer within one month from the date of th telegram.

GENERAL INFORMATION.

Foreign Telegrams.

Definition :—Foreign telegrams are those which are sent to or received from places beyond Pakistan limits other than those to places in India, Burma, Ceylon, Afghanistan and Lhasa (Tibet).

Foreign telegrams to Burma and Ceylon can also be accepted if senders desire to send them *via* Cable route and not through India subject

to same conditions and charges as laid down for foreign telegrams.

63. Code Language.

Code words should not contain more than 5 letters each. A foreign code telegram to countries other than those in the British Commonwealth and Empire and U. S. A. will be charged at 3/5ths of the full rate. For conditions see clause 425 of the main Posts and Telegraphs Guide. A foreign code telegram to countries within the British Commonwealth and Empire and U. S. A. will be charged at 2/3rds of the full rate.

N.B.—Foreign telegrams are subject to local restrictions as imposed by the foreign Telegraph Administration concerned, particulars of which can be ascertained from the local Telegraph Office.

64. Deferred Telegrams.

Foreign private telegrams in plain language are accepted at one-half of the ordinary rate subject to a minimum charge for 5 words per telegram for the places and by the routes indicated in Section XXIV of the main P. & T. Guide. Such telegrams are termed deferred telegrams.

65. Daily Letter Telegrams.

Daily letter telegrams in plain language are accepted at 1/3rd of the ordinary rate, subject to a minimum charge for 25 words per telegram for the countries and by the routes indicated in Section XXIV of the main Post and Telegraph Guide.

66. Night Letter Telegrams.

Night letter telegrams are accepted for all Empire countries except Australasia, with which the daily letter telegram service (DLT) is only in force, at the same rate and under the same conditions as prescribed for daily letter telegrams except as follows :—

(i) The telegrams will be delivered on the morning of the day following the date of booking.

(ii) The special instructions and the class prefix for night letter telegrams will be—NLT—

Note.—Both the DLT and NLT services are available to U. S. A.

67. De Luxe Telegrams.

Telegrams relating to happy events or greetings may be sent to certain foreign countries for delivery on an artistic form in an envelope of the same character by paying a supplementary charge of 4 annas per telegram in addition to the charge at the appropriate rate according to the class (i.e. Urgent, Ordinary, Deferred DLT, NLT, GLT etc.).

68. Empire Social Telegrams (GLT).

Empire social telegrams (GLT) conveying solely family news or non-commercial personal affairs can be availed of throughout the year at special reduced rates for all Empire countries except Sudan. The minimum charge for an Empire social telegram is Rs. 3/6/- for the first 12 words (excluding the special instructions—GLT—which will not be charged for)

and $4\frac{1}{2}$ annas for every additional word. The only special services admitted in Empire social telegrams are "Reply Paid" and "DeLuxe" (for transmission and delivery, see paras. 47 and 48).

Empire Social Telegrams (GLT) must bear the full postal address, abbreviated telegraphic addresses are not admissible.

69. Prepaid Replies.

If the sender of a foreign telegram desires to prepay the reply he must insert before the address of destination the indication "RP..." (the amount). The indication is charged for as one word.

70. Airflash Telegrams.

For the expeditious collections and delivery of telegrams from Air-Ports, Airways Companies and Air-Passengers an "*Airflash Service*" exists between Karachi and Commonwealth Countries and is governed by the following conditions :—

(a) Airflash Telegrams are charged urgent rates where these are applicable *i.e.* where the country concerned admits the *urgent service* and no extra charges are levied.

(b) the indicator is "Air-flash" which is to precede the address. The indicator is not charged for.

(c) *Airflash* telegrams are given "Urgent" priority but will not have priority over other urgent telegrams.

(d) Airflash telegrams are not guaranteed where telegraph offices are not opened for the twenty-four hours.

TELEPHONE SECTION.

71. TELEPHONE RATES.

(A). CONNECTION TO GOVERNMENT TELEPHONE EXCHANGES.

(a) For connections to Government telephone exchanges, within a radial distance of three miles.—

	Monthly		Annual
	With discount Rs.	Without discount Rs.	Rs.
(i) At Chittagong, Dacca, Lahore, Peshawar and Rawalpindi ...	38 0 0	42 0 0	400 0 0
(ii) At all other Exchanges (except Karachi) ...	32 8 0	36 8 0	350 0 0
(iii) At Karachi :—			
On flat rate basis			
Office connection	...	52 0 0	500 0 0
Residential connection ...	...	42 0 0	400 0 0
On Message Rate.			
Line rental ...	...	17 0 0	...

Local Call fees ... 2 annas per call subject to a

minimum charge o Rs. 16/8/- per month for a residential connection and of Rs. 25 per month for an office connection.

(b) For lines in excess of three miles special rates based on the capital cost will ordinarily be quoted.

(c) Information regarding rent for Private Exchanges, Extensions, hoy exchange lines, plugs and sockets, etc., can non ascertained from the Divisional Engineer Telegraphs or Telephones concerned.

(B) Installation fee—

(1) For regular connections Rs. 50 0 0
(2) For casual connections Rs. 20 0 0

(C) *Casual Connections.*

(Provided they can be given without appreciable cost)

(i) Within a radial distance of 3 miles from an exchange.	Rs. 5 per day, subject to a minimum of Rs. 25 and a maximum of Rs. 75 for the first month and thereafter Rs. 3 per day.
(ii) Beyond a radial distance of 3 miles from an exchange	As for a connection within a radial distance of 3 miles plus Rs. 10/8/- per month or part of a month for each additional mile or portion thereof.

NOTE.—In the case of casual connections from Exchanges working on message rate system the local call fees will be recoverable in addition.

N.B.—Rates are payable in advance.

(D) *Shifting Charges*

	Rs.
(i) From one position to another in the same room	10 0 0

(ii) Internal shift in the same building :—

(a) For each telephone or extension telephone .... Rs. 20-0-0

(b) For each extra bell or plug point Rs. 10-0-0

(iii) Private or private branch exchange board............ Actual cost of shift plus Rs.50/-

Each junction connected to a private or private branch exchange......Rs. 20-0-0

(iv) *External shift of telephone conneetiones, extensions, extra bells or plug points*:—After an external shift of any kind a telephone connection shall be treated as a new one entailing the payment of the prescribed installation fee. Credit shall be afforded in respect of rent paid in advance for the original telephone connection before the shift after deducting the amount of rent due up to and including the date of the shift at the rate, monthly or annual, at which rent was actually paid. In the case of connections other than those to departmental exchange systems or extensions therefrom, the actual cost of shift of the telephone connection shall also be recovered from the subscriber and if the shift entails a reduction in the rent, the rent at

the rates applicable to the original connection shall be charged till the expiry of the original contract period.

(*E*) *Trunk Telephone Calls*

Trunk calls can be made from a Public Call Office. The Public Call Office charges as well as the trunk call charges must be paid in advance.

NOTE:—(1) Subscribers can book urgent trunk calls. The rate for urgent calls is double the rate for ordinary calls.

NOTE:— (2) A subscriber can book a "Fixed-Time" call either ordinary or urgent. An additional charge of 25 percent on the ordinary or urgent rate of charge as the case may be shall be payable subject to a minimum of annas -/10/- for ordinary calls and Rs. 1/4/- for urgent calls and a maximum of Rs. 3/4/- for ordinary and Rs. 6/8/- for urgent calls. An ordinary F. T. Call shall be booked at least three hours in advanee of the time it is required. F. T. Calls may also be booked from Public Call Offices but no advance booking is necessary. A subscriber booking an F.T. Call may be permitted to substitute a different called number at the same station for the number originally booked, provided that the change in number is intimated about an hour before the call is due to mature. If prior intimation is received that a subscriber binds himself to make a fixed time call between the same two numbers for five consecutive days or more the extra charge for each such eall shall be reduced to one-half of the corresponding extra charge mentioned above.

(3) Trunk call bills are issued fortnightly or monthly to subscribers ; and when the amount is not paid within seven days of the receipt of the bill by the subscriber, the subscriber is debarred from making trunk calls by his number being inserted in the Proscription List. Subscribers who desire that no trunk calls should be made from their telephone, should apply in writing to the Officer-in-Charge of the exchange who will arrange for their numbers to be included in the Proscription List. The mere placing of a telephone in the proscription list at subscriber's request, does not in any way exonerate a subscriber from the payment of trunk call fees for any calls originating from his telephone.

(4) Subscribers are allowed the facility of giving an alternate number, when their calls are subject to abnormal delay *viz.*, a subscriber who has booked a call from his office, and owing to abnormal delay, finds that his call will only mature after his office is closed, may request the exchange on leaving office to transfer the call to his residential number. The bill, however, will be sent to the number from where the call was originally booked.

(5) Subscribers who have booked trunk calls are advised, in their own interest, not to leave the telephone unattended, before the call is put through or cancelled.

(F) Particular Person Calls

(i) Particular person Calls:—Additional charge of 25 per cent. of the normal charge for a single period.

(ii) Ineffective Particular Person Calls :—25 per cent of the normal charge for a single period.

72. General Information—Telephones :—

(1) *Payment for Telephones*:

(i) Advance payment of two months' rent (less discount where admissible) necessary for ordinary connections from departmental exchanges.

(ii) Date of commencement of rental—16th of a month.

(iii) Charges payable in advance before 15th of the month.

(iv) Bills issued on or before 28th of the preceding month.

(v) Discount of 10 % allowed on monthly bills paid on or before 7th of the month in which charges are due. No discouut is allowed at Karachi.

(vi) Failure to pay in time entails disconnection.

(vii) Reconnection after expiry of 7 days will be treated like a fresh connection.

(2) *Reduced rates for trunk calls.*

Half the normal rates are chargeable for trunk calls within West and within East Pakistan and between West and East Pakistan, made during 10 p.m. to 2 a.m. on week days and 6 a.m. to 2 a.m. on Sundays and Telegraph Holidays.

Between 2 a.m. and 6 a.m. on all days, trunk calls within West or within East Pakistan are chargeable at a uniform rate of Rs. 2/- per ordinary call of 3 minutes (irrespective of distance) or at half the normal rates whichever is less; while trunk calls between West and East Pakistan are chargeable at one-third the normal rates.

N. B.(i)—The concession of reduced uniform rate of Rs. 2/ and that of one-third rate shall be available upto 28th February 1950 only unless further extended.

N. B. (ii)—The concession of one-third rate calls between West and East Pakistan, cannot be availed of at present as the working hours of the Radio Telephone link between Karachi and Dacca are from 6 a.m. to midnight. The concession will, however, become available upto 28th February, 1950 when the Radio-Telephone link starts working between the hours of 2 a.m. and 6 a.m.

EAST-WEST PAKISTAN RADIO TELEPHONE LINK.

(3) There is a direct Radio telepone link between Karachi (West Pakistan) and Dacca (East Pakistan). The charges for an ordinary call of 3 minutes duration between Karachi and Dacca passing over this radio link are Rs. 8. For trunk calls originating from or destined to stations beyond Karachi or Dacca, the trunk call charges to or from Karachi or Dacca are recovered in addition, subject to a total overall charge of Rs. 16. The charges for other categories of calls are proportionately increased or decreased.

73. (A). PAK-INDIA TELEPHONE SERVICE

Trunk telephone service is available between Pakistan and all stations in India connected to the trunk system. The charges consist of :—

(i) The Pakistan share of the trunk call charges upto a point on the Pak-Indo border from which the call goes out;

(ii) The Indian share from the same point to the station concerned subject to a maximum Rs 16/- for an ordinary call of unit duration

(iii) The total rates chargeable from any station in Pakistan to any station in India can be ascertained from the local trunk exchange.

2. Urgent and Particular person calls and ealls at half and 1/3rd rates are available in the service. Fixed time, subscription fixed time and Reverse charge calls are not admitted.

(B) PAK CEYLON TELEPHONE SERVICE

Telephone communication is also available between Pakistan and Ceylon. The charges for a telephone call of three minutes to a station in Ceylon will be the charges applicable from the calling station to Dhanushkodi in India, (Full, half or one-third rates as the case may be) plus the full rates from Dhanushkudi to the stations concerned in Ceylon. Half rates and one-third rates do not apply within the Ceylon telephone trunk system. Urgent calls are also available from Pakistan.

Further particulars may be obtained from the local telephone exchange.

74. Overseas Radio Telephone Service

The charges for trunk calls from Pakistan to the Foreign countries and ships to which Overseas Telephone Service is available, are as follows :—

Countries.	Charges for first 3 minutes or part. Rs.	as.	Charges for each subsequent minute after the first 3 minutes. Rs.	as.	Report charge. Rs.	as.
Australia	50	0	16	11	2	11
Barbados	50	0	16	11	2	11
Bermuda	50	0	16	11	2	11
Belgium	44	0	14	11	4	1
Canada	50	0	16	11	2	11
Cuba	50	0	16	11	2	11
Czechoslovakia ...	50	0	16	11	6	1
Denmark	48	0	16	0	5	6
Egypt	28	0	9	6	2	0
Eire	40	0	13	5	2	11
Finland	50	0	16	11	6	1
France	44	0	14	11	4	1
Germany* (U.K., U.S.A & French Zones).	48	0	16	0	5	6
Great Britain & Northern Ireland.	40	0	13	5	2	11
Hungary	50	0	16	11	6	1
Kenya	50	0	16	11	2	11
Luxembourg ...	44	0	14	11	4	1
Mexico	50	0	16	11	2	11
Netherlands	44	0	14	11	4	1
Northern Rhodesia ...	50	0	16	11	2	11
Norway	50	0	16	11	6	1
South Africa ...	50	0	16	11	2	11
South West Africa ...	50	0	16	11	2	11
Southern Rhodesia ...	50	0	16	11	2	11
Sweden	50	0	16	11	6	1
Switzerland	48	0	16	0	5	6
Tanganyika	50	0	16	11	2	11
Uganda	50	0	16	11	2	11
U. S. A.	50	0	16	11	2	11
Ships. (Atlantic Liners)						
Acquatania	60	0	20	0	4	0
Queen Elizabeth ...	60	0	20	0	4	0
Queen Mary ...	60	0	20	0	4	0
S. S. Amstrdam ...	60	0	20	0	4	0

*Charges for SAAR Territory same as for calls to France and not that applicable to French Zone of occupied Germany.

If a call becomes ineffective for reasons other than the fault of the service, a Report charge as indicated above is levied.

When booking a call the person calling should give in addition to his telephone number, the name associated with the number in the Telephone Directory. He may also state :—

(i) that he wishes the call to be put through at about a given time on a specified date; or

(ii) that he does not wish the call to be put through before a certain hour or between certain stated hours; or

(iii) that he wishes the call, if put through between certain stated hours, to be established to an alternative telephone (indicating the number); or

(iv) that he wishes the call to be cancelled if it is not put through by a specified time.

Although every effort will be made to arrange the call as requested, no guarantee can be given that the call will be established precisely at the given hour. In the case of (iii) the call will be charged to the subscriber from whose telephone the call was originally booked.

Deposits.—Subscribers having permanent telephone connections are not required to make deposits for booking overseas calls but the bills for the calls must be paid within three days of its receipt.

In case of a guest at an Hotel, a Military Officer in transit a subscriber holding temporary telephone or a call booked from a public call office, an initial deposit of Rs. 60 will have to be paid.

Overseas calls from public call offices.—Overseas calls can now be booked from public call offices. These calls will be treated as 'Limited duration' calls, without allowing the caller any option to extend a call beyond the period paid for by him. Should longer time be required than that paid for, a new call must be registered. Deposit system is, however, rigidly applicable in the case of calls from public call offices.

Further particulars may be obtained from the Officer-in-charge of the local Departmental Telephone Exchange.

75. Wireless

Information regarding wireless licenses and certificates is given in para. 23.

76. What You Should Or Should Not Do.

(i) Answer your telephone promptly. Do not say 'Hello'.Di sclose your identity at once.

(ii) Speak slowly and dircetly into the mouth piece.

(iii) Make sure you hear the dial tone before dialling.

(iv) Be brief in your telephone conversations.

(v) Do not tap the cradle switch before dialling.

APPENDIX A

PUBLIC COMPLAINTS

(Reference paras. 30 and 62)

To ensure prompt disposal of your complaints and enquiries regarding P. & T. matters, complete information on the under-mentioned points should always be furnished :—

(a) In the case of delay in delivery, damage to or loss of contents of, an unregistered article :—

(i) The date and hour of posting ;

(ii) The locality of the letter box in which posted ;

(iii) The full address on the article ; and

(iv) The person by whom posted (his full address being given).

(b) In the case of Regd., Insured or V. P. articles and money orders :—

(i) Name and address of the sender (or remitter) ;

(ii) Name and address of the addressee (or the payee) ;

(iii) Name of the Post Office and the date on which the article was booked and,

if possible, an exact copy of the relevant post office receipt ; and

(iv) The value of the money order or the amount for which the article had been insured or V. P. article booked ;

Note.—An enquiry fee of anna one must always be paid by means of postage stamps affixed to the letter of complaint in the case of enquiries or complaints relating to V. P. articles.

(c) In all cases of loss of, or damage to, contents or delay in the delivery of an article, the complaint should always be accompanied by the cover or wrapper and a full description of the contents. No enquiries are possible in the case of unregistered articles unless the relevant covers are furnished.

(d) (i) Complaints respecting telegrams, must, in the first instance be made to the Head of the Departmental Telegraph Office or Combined Office at which the telegram was handed in or received, within 7 days, and thereafter, within one month to the Postmaster-General of the Circle concerned. No complaints are entertained after one month.

(ii) The complaint should be accompanied by (1) in case of mutilations and delays in the delivery, the delivered copy of the telegram including the envelope, (2) in all other cases the receipt granted for the telegram.

(iii) Complaints addressed to offices other than those mentioned above will in most cases reach the office of origin or source (as all investigations must commence at source) after the period of preservation of the message drafts, *i.e.*, one month, and no investigation will be possible.

——:o:——

APPENDIX. B

________________POST OFFICE

Hours of public business.

—	Full working days		Fridays		Sundays and Holidays	
	From	To	From	To	From	To
(1) Sale of Postage Stamps						
(2) Registration and Parcels ...						
(3) Money Order, Savings Bank, Cash Certificates						
(4) Telegrams & Telegraphic Money orders.						

HOURS OF DELIVERY FROM THE OFFICE OF DELIVERY

—	Full working day		Fridays		Sundays & Holidays	
	H	M	H	M	H	M
First delivery at						
Second delivery at						
Third delivery at						

HOURS OF DESPATCH FROM THE POST OFFICE LETTER BOX

—	H	M	H	M	H	M
First despatch at						
Second despatch at						
Third despatch at						

Notes:— (1) Surface mail from Foreign countries delivered on......day at..................hours.

(2) Air-borne mails from Western countries delivered on...................................

(3) Surface mails to Foreign countries despatched on...........day at...........hours.

(4) Air-borne mails to Westren countries despatched on..............................

Phone number for enquiries :—

Post Office.............................
Telegraph Office...................

Telephones...........................

TO LET

Printed at The Feroz Printing Works, McLeod Road, Karachi